

RECITAL NEWSLETTER

END OF YEAR DATES OVERVIEW

- May 9th - ALL BALANCES DUE including Recital fee - \$35 per student OR \$60 per family (2 or more students enrolled)
- May 15th - 10 am - Recital tickets go on sale (\$15.00 adults) (\$8.00 children under 12) children small enough to sit in laps free. If a child is sitting in a seat, they will need to purchase a ticket. Tickets are reserved seating not general admission. Dancers do NOT need a ticket. Stage moms do NOT need a ticket. More information about stage mom duties is in this letter. Families with a balance due will be blocked from purchasing tickets. Please take care of all balances as soon as possible.
- HOW DO I PURCHASE TICKETS? Go to <http://www.goldsboroparamount.com> ~ Click on Events. Scroll down to upcoming events. ~ Choose our show. Ms. Robin's Academy of Dance and Gymnastics "Free Indeed" ~ Choose the date you are purchasing your tickets from the calendar.~ If it is a Saturday show be sure and select either 2:00 or 7:00. ~ BE SURE AND BUY THE TICKETS FOR YOUR CHILDS SHOW!!!! THEY WILL BE LISTED ON THE WEBSITE ~ Select seats from the seating chart and put them in your cart. ~ Checkout and choose delivery method~You may also call the Paramount box office and they will help you. This year we have taken two measures to ensure there are enough tickets available for all families. 1. We have added an additional show. 2. We have decided to put an 8 ticket limit for studio families purchasing tickets the FIRST week of sales. I have carefully balanced the shows to ensure that there are an even number of tickets for sale. If a family purchases tickets for the wrong show it can cause a lot of issues. Please double and triple check that you know what show your child is in before you purchase your tickets. The first week of ticket sales will be reserved for studio families only. After the first week they will go on sale to the public. At that time if you would like to purchase more tickets you will be able to.
- May 16th - Program ads and preordered t-shirts due (All students will receive a t-shirt. This order is for adults that would like to purchase one) Adult t-shirts are - \$20.00 Design will be posted in the lobby on our video messages.
- May 13th - 15th - I WILL BE AVAILABLE FOR YOU TO ASK ANY QUESTIONS REGARDING RECITAL PROCEDURES.I WILL BE SET UP IN THE LOBBY DURING EACH CLASS DAY FOR YOU TO ASK ANY QUESTIONS SO YOU ARE PREPARED LEADING UP TO RECITAL WEEK. Please take advantage of this if you have questions. It will be easier for me to address them all at one time. The last few weeks leading up to recital is very busy and if you reach out to me after this week, I may not be able to respond promptly.
- May 19th-23rd - Gymnastics showcase (at the studio) - This will be everyones last week of class for the year.
- May 26th - Closed for Memorial Day

HERE IS A REMINDER OF THE SHOW ASSIGNMENTS FOR THE CLASSES FOR OUR SPRING RECITAL:

SHOW #1 - FRIDAY - Monday Level III, Pre-Co, Advanced Level students

SHOW #2 - SATURDAY 2:00 - Mon. KIII, Tues. K-III, Thursday Pre-Hop, Thursday KI, Thursday Level II Tap, Hip Hop, Ballet

SHOW #3 - Thursday Level I Jazz & Hip Hop, Tuesday K-I, MOCA, Mommy and Me, Tuesday Kinderdance IIA, Monday Kinderdance II

SHOW #4 - Company Show

- Wed. May 29th - **Dress rehearsal** - All students other than Company kids will rehearse on this day.

Show #1 (Friday 7:00) - Rehearsal time - 4:00-5:30

Show #2 (Saturday 2:00) - Rehearsal time - 6:00-7:10

Show #3 (Saturday 7:00) - Rehearsal time - 7:30-8:35

- Thursday May 30th - Company Dress Rehearsal - 4:00-8:00

A detailed list of rehearsal times for everyone will be sent as a separate attachment. You will also receive an event confirmation email which will have your individual rehearsal times on it. Please let me know if you have questions.

Dress Rehearsal details - Location: Paramount Theatre Goldsboro

PICTURES

Pictures will be taken during dress rehearsal for those wanting to have a picture in this years costume.

Doug Coates (The Picture Man) will be set up in the lobby to take pictures. Please plan to arrive early to have your picture taken before your first rehearsal time or have them done at the end of rehearsal unless you have at least a 30 minute break in your rehearsal times. Payments will be made to him. Photos will be delivered to me and available for pick up at the studio. An email will be sent when they are delivered.

ARRIVAL:

When you arrive at Dress Rehearsal please come dressed in your first costume and bring ALL your costumes with you. Hair in a center part bun for all dancers. Makeup is optional but you may want makeup if you are getting pictures made. All students need to arrive 30 minutes prior to your first rehearsal time. We will be renting Stage Struck for dressing room purposes so you will be able to park in that parking lot BUT those back doors will be locked for the safety of your children. You will need to enter the Paramount through the front of the theatre or the side door that enters through the corridor. This will be open for you to come through and we will have our dressing room attendant set up there to make sure the door stays locked after all the dancers have arrived. This will be the most convenient entry for you.

PARENT OR GUARDIAN

ALL students need to have someone with them to supervise them for the entire Dress Rehearsal. REHEARSALS WILL GO QUICKLY THIS YEAR AND STUDENTS WILL NOT HAVE TIME TO GO INTO THE AUDIENCE. EVERYONE WILL NEED SOMEONE TO HELP THEM CHANGE. At the recital we will have **STAGE MOMS** assigned to classes that will be with your child the entire time. The stage moms will be at rehearsal to meet you and your student but they will ONLY be fully responsible on Recital night. The Recital will go much slower and groups will have much more time to change. The stage moms will easily be able to handle all the students on Recital night but the change times at rehearsal will be much quicker. This is due to Company dancers having a separate rehearsal. All students need to stay in Stage Struck until it is time to line up. Stage moms will go with them to the stage when it is time for them to rehearse. All other parents or guardians should wait in the dressing room for your student to return. It will be a very quick process and no groups will have a lot of time in between numbers.

FINALE

EVERYONE IS IN THE FINALE AND IT IS VERY IMPORTANT FOR THEM TO REHEARSE THIS. Costume for this is your Recital t-shirt (you will receive this in class the last week of dance) black leggings and bare feet. You will provide your own black leggings.

Spring Recital - "Free Indeed"

PROGRAM ADS

Want to wish your favorite dancer good luck and turn your recital program into a keepsake??? Place an ad in the Recital program. 1/4 page ad - \$25.00 1/4 page ad with a picture \$30.00. OR a 1/2 page for \$50.00. All ads must be emailed to my program designer Amanda Lee @ alee@smithfield.com by MAY 16TH. Venmo payment to @Amanda-Lee-547 or place check or cash in the studio tuition box. Indicate which size ad you are interested in and include message and picture. No late ads will be taken. Business ads are also available for \$50.00. These ads will be run on the video screen before each show as well as at intermission. If your ad is not emailed to the correct email address I cannot guarantee it will be included in the program. This is the only way I can keep all ads together and organized. Please DO NOT use the studio email. If you would like something specific for your ad you will need to design your own and it must be the correct size according to what you purchased. Otherwise we will add some simple graphics to make your ad pop. We are not ad designers though and are limited to basic software. Programs will be QR code again but if you purchase an ad we will have a color copy printed for you.

CANDY BOUQUETS, ECT...

Our Competition Team will be selling Candy Bouquets this year. A flyer is attached to this letter with price and ordering information.

This is a great way to celebrate your dancers accomplishments and also support our competition team.

We will also be selling refreshments, MRAD apparel and raffle tickets at dress rehearsal, one hour prior to the recital and at intermission. Concessions will be closed while the show is in progress. NO FOOD OR DRINK IN THE AUDITORIUM PLEASE.

VIDEO LINK - This year I've increased the ticket price slightly so that we can go digital for the recital video. EVERYONE will receive a link for all of the shows. This will eliminate orders, outdated DVD's and allow you to view all of the shows via digital link. It is also HD so it will be better quality. I am excited to be able to provide this to all of our families. You will also be able to share it with your family members who are not able to attend the recital.

STAGE MOMS

Each class needs several stage moms that are willing to stay back stage the entire recital to help the children change and keep them entertained. During **Dress Rehearsal** you will just need to escort them to and from Stage Struck to back stage. A teacher will come and get you when it is time. A sign up sheet is in the lobby at the studio for you to sign up on. If you are willing to help out please sign up on this sheet for your child's class. You may also ask someone if they would be willing to help out (ex: baby sitter, cousin ect.... Anyone you would trust your child with. (Ages 16 and up) A full list of Stage mom duties are attached to the sign-up sheet. I will also have some Company students available to help. This year stage moms will be assigned children to be responsible for. Those children will be your responsibility the entire recital.

RECITAL NIGHT

When you arrive at the Recital please designate one person to take your child back stage to their dressing room (Stage Struck). You will enter the same way you did for rehearsal. The back doors to Stage Struck **WILL BE LOCKED** for your child's protection!! Stage Struck will be the dressing room for all dancers except Company and Monday Advanced dancers. Students in Stage Struck will have a sign in/sign out sheet. When you arrive the dressing room manager will be sitting at the entrance (Mrs. Vennie) Please initial beside your child's name. Your stage mom will take them from there. At the end of the show we will have you sign them out. Please send the same person to drop them off and pick them up. All kids will remain in Stage Struck until a parent signs them out. No parents other than stage moms will be allowed in the dressing room to avoid confusion and crowding. Please come back immediately following the show. Before you leave please be sure your child has everything they came with. Please label **EVERYTHING** (shoes, costumes on the inside of the tag, water bottles, dance bags, anything you want them to come home with) Also send a small laundry basket for stage moms to quickly drop their costumes into when there are quick changes. Label that too.

DROP OFF AND PICK UP

Drop your dancer off at Stage Struck **45 minutes** prior to the Recital starting dressed and ready for their first dance. Stage moms will not be in place for you to drop them off early. You may park in the Stage Struck parking lot and come through the glass doors that open into the back corridor. This is the most convenient way for you to get to the sign in area. If you decide to come through the Paramount lobby you will have to follow the hallway to the back of the stage and follow the signs to the dressing room. **DO NOT COME THROUGH THE DOOR THAT SAYS STAGE ENTRANCE** - There will be a **DO NOT ENTER** SIGN ON IT. Familiarize yourself with where to go during dress rehearsal. We will have some volunteers at dress rehearsal that will be set up in the lobby and will be happy to escort you back to show you where to go. Teen/Senior Company dancers and the Monday Advanced dancers will be in the dressing rooms directly back stage. Boys will dress in the boys bathroom backstage and can wait in the green room. Doors to the auditorium will be open an hour prior to the start time for your recital. Stage moms and assistants **AND ALL COMPANY DANCERS** should arrive **1 hr. prior** to show time. Company dancers need to dress and come directly to the stage. Please do not go back and forth from the stage and the dressing room because the hallways are going to be very busy at that time. Everyone should arrive at the beginning of the show, even if your child is towards the end of the program. Ushers will not seat you if you arrive after the show starts. The order of the dances will be the same as they are on the Rehearsal Schedule. No **costumed dancers** in the lobby or auditorium at **anytime. At the end of the show** - Company dancers and Advanced students need to remain on the stage until Stage struck dancers are all picked up to prevent traffic jams in the back hallway. Please send the same person to sign your child in and out of the dressing room.

BACK STAGE EXPECTATIONS

For your child's safety and for the integrity of the show we need to keep all kids together backstage the entire show. Please do not come back stage during the show. Someone will notify you if there is an emergency. All stage moms will have your contact information that is registered with Studio Director and will notify you if they need you. You can send something with your child to keep them entertained but we will not be responsible for any items broken or lost. Please speak to your child about not climbing on the props in Stage Struck and about the importance of staying with their class. Running and being disruptive will not be prohibited. Talk to your students about being kind and supportive of all the dancers in the show. We will have some fun incentive awards that can be given out by the students to the students to create an atmosphere of kindness and support.

FOR THE INTEGRITY OF THE SHOW

We ask that all audience members stay seated until INTERMISSION if you need to get up we ask that you get up in between dances. **PLEASE REMAIN SEATED WHILE DANCERS ARE PERFORMING.** Please pass this theatre etiquette information onto your family members and friends that will be attending.

LOBBY ASSISTANTS/USHERS

Every year we need lobby volunteers for Rehearsal and Recital night. These people serve as guides on rehearsal night and ushering on Recital night. If you can volunteer or you know someone who is available for these dates, please let me know. I have a sign-up sheet on my office door. I will email you instructions the week before the show. Volunteers will receive a goody bag and a big hug and thank you for their kindness.

HAIR, MAKEUP, ACCESSORIES AND SHOES

All female dancers (regardless of class) will wear their hair in a center part **BUN**. The bun should be in the middle of the back of their head with the hair parted down the center. This is the easiest way to keep everyone uniform and their hair out of their face. If your child has short hair that cannot be put in a BUN we ask that you pull it back as tight as possible. Any hair accessories should be secured tightly the way it is pictured on your costume information sheet. Some accessories may need to be secured with elastic under the chin or hot glued to barrettes. Please try on your child's costume as soon as you get it and take care of any of these details. All makeup should be age appropriate. All ballet shoes should be pink, all tap shoes should be black, all jazz shoes should be tan and all lyrical shoes should be pirouettes, Hip hop sneakers should be black, high top converse style. If you must wear undergarments under your costume they should be nude. Bra straps need to be secured to your costume or clear. **EXTRA RECITAL TIGHTS, BOBBY PINS, SAFETY PINS, ECT... WILL BE SET UP IN THE GREEN ROOM FOR ANY LAST MINUTE EMERGENCIES.** I will also use the recital fee to provide water and light snacks for kids back stage. This will be things that will not be messy and get on their costumes.

Thank you for an amazing year!! We have had so much fun with all of your kids and I have enjoyed watching them grow! Thank you for allowing us to serve your family, We look forward to an awesome celebration to showcase their talent and hard work!! Blessings ~ Robin